

Career Opportunity

Centralis Group is a market leading outsourced corporate services provider. Founded in 2006, Centralis is headquartered in Luxembourg with offices in France, Ireland, Hungary, Romania, Switzerland, The Netherlands, the UK, the USA, Barbados and Cayman Islands. The group also has a Canadian desk.

Today, Centralis employs over 140 highly experienced, multilingual professionals across all our jurisdictions. Our team has been selected from a diverse background, focusing on financial, investment and legal professionals with an exemplary client services track record. With such a wealth of international experience, we are able to deliver a bespoke suite of corporate, treasury and administrative services to our clients.

Trust Officer / Financial Account Manager (m/f)

We are currently recruiting a **Financial Account Manager** for our Amsterdam office. The successful candidate will demonstrate an eagerness to learn and have a flexible approach to their work. He/she will work within a small team within a young and international environment.

You will have the following responsibilities:

- Handle day-to-day operations of client companies
- Administration and preparation of financial statements as well as consolidated accounts
- Preparation/review of management accounting reporting
- Preparation/review of corporate tax and VAT returns
- Ensure the clients in your portfolio are fully compliant with local regulations
- Maintain contact with clients and third parties
- Preparation of corporate/legal documents (Annual General Meetings, Board Meetings included)
- Prepare/review corporate/compliance/legal documents

Your skills:

- A bachelor's degree or equivalent in accounting, finance or economics
- A first professional experience of at least 2 years in accounting, ideally in a trust company or audit firm
- Excellent oral and written communication skills in English, knowledge of Dutch will be an advantage
- Experience of Microsoft Office (Word, Excel, Outlook) and accounting software
- Strong organizational skills
- Flexibility, pro-activity with can do attitude
- Ability to work in a small team and to take initiative
- Strong motivation to work in a quickly growing, dynamic and challenging environment

Please send your application letter, together with your curriculum vitae, in English, by email to jobs@centralis.lu

For further information about Centralis, visit us at www.centralisgroup.com